

**Bullying Incident Reporting Form**

Our policy is based on the principle that bullying is “not OK at CCS.” Citadel Christian School will not tolerate any mean-spirited, unlawful or disruptive behavior, including any form of bullying, cyber-bullying, or retaliation in our school buildings, on school grounds, in school-related activities, or that occurs outside of school and creates a hostile school environment for the targeted student.

**According to CCS policy, bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.**

Please include as much information as possible. **“Person reporting incident” “Telephone” and “E-mail” may be left blank for anonymity.**

**Today’s date**: Click here to enter text. **Person reporting incident**: Click here to enter text. **Telephone**: Click here to enter text. **E-mail**: Click here to enter text.

**Check the appropriate box**: [ ] Student [ ] Parent/Guardian [ ] School staff [ ] Other

**Location of incident**: [ ] Playground [ ] Classroom [ ]  Sidewalk [ ] Gym [ ] Parking Lot

[ ] During school [ ] Before/after school [ ] School-sponsored event [ ] Cyber/Phone [ ] Other

**Name of victim(s): Name of student(s) bullying: Name(s) of witnesses:**

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| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Bullying Behaviors (check all that apply):**

[ ] Shoved/Pushed [ ] Hit, Kicked, Punched [ ] Threatened [ ] Stole or damaged possessions

[ ] Excluded [ ] Taunting/ridiculing [ ] Writing/Graffiti [ ] Told lies or false rumors

[ ] Staring/Leering [ ] Intimidation [ ] Demeaning comments [ ] Inappropriate touching

[ ] Public embarrassment [ ] Teasing/Name calling [ ] Making rude gestures

[ ]  Other (specify): Click here to enter text.

Cyber-bulling using: [ ] Text messages [ ] Website (social media) [ ] E-mail

[ ] Racial [ ] Sexual [ ] Disability Other (describe): Click here to enter text.

**Describe the incident**: Click here to enter text.

Any additional information you would like to provide? Click here to enter text.