

**Bullying Incident Reporting Form**

Our policy is based on the principle that bullying is “not OK at CCS.” Citadel Christian School will not tolerate any mean-spirited, unlawful or disruptive behavior, including any form of bullying, cyber-bullying, or retaliation in our school buildings, on school grounds, in school-related activities, or that occurs outside of school and creates a hostile school environment for the targeted student.

**According to CCS policy, bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.**

Please include as much information as possible. **“Person reporting incident” “Telephone” and “E-mail” may be left blank for anonymity.**

**Today’s date**: Click here to enter text. **Person reporting incident**: Click here to enter text. **Telephone**: Click here to enter text. **E-mail**: Click here to enter text.

**Check the appropriate box**: Student Parent/Guardian School staff Other

**Location of incident**: Playground Classroom  Sidewalk Gym Parking Lot

During school Before/after school School-sponsored event Cyber/Phone Other

**Name of victim(s): Name of student(s) bullying: Name(s) of witnesses:**

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**Bullying Behaviors (check all that apply):**

Shoved/Pushed Hit, Kicked, Punched Threatened Stole or damaged possessions

Excluded Taunting/ridiculing Writing/Graffiti Told lies or false rumors

Staring/Leering Intimidation Demeaning comments Inappropriate touching

Public embarrassment Teasing/Name calling Making rude gestures

Other (specify): Click here to enter text.

Cyber-bulling using: Text messages Website (social media) E-mail

Racial Sexual Disability Other (describe): Click here to enter text.

**Describe the incident**: Click here to enter text.

Any additional information you would like to provide? Click here to enter text.