

**Application for Substitute Teaching**

**Personal Information** Date: Click here to enter text.

Social Security # Click here to enter text. Date of Birth Click here to enter a date.

Name: (Last) Click here to enter text. (First) Click here to enter text. (Middle) Click here to enter text.

Street Address: Click here to enter text. City: Click here to enter text. State: Click here to enter text.Zip: Click here to enter text.

Phone: (Cell) Click here to enter text. (Home) Click here to enter text.

Are you 18 years or older? Yes [ ]  No [ ]

Are you authorized to work legally in the United States for Citadel Christian School? Yes [ ]  No [ ]

Are you employed now? Yes [ ]  No [ ]  If so, may we inquire of your present employer? Click here to enter text.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Education** | Name & location of school | # of years attended | Did you graduate? | Subjects studied |
| High School | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| College | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Trade or Business School | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**General**

Hobbies or Interests: Click here to enter text.

Activities: (Civic, Church, etc.) Click here to enter text.

**Former Employers**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Employment** | **Name and Address of Employer** | **Position** | **Reason for Leaving** |
| From Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| To Click here to enter a date. |
| From Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| To Click here to enter a date. |
| From Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| To Click here to enter a date. |

Which of these jobs did you like best? Click here to enter text.

What did you like most about this job? Click here to enter text.

**References**

Give the names of 4 persons not related to you, whom you have known at least one year. List your pastor first, include 1 personal reference and 2 employer references.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name/Position** | **Address** | **Phone** | **Years Acquainted** |
| 1.Click here to enter text.  | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| 2. Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| 3. Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| 4. Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Christian Background**

Briefly describe your Christian experience of salvation and growth.

Click here to enter text.

Church Affiliation: Click here to enter text.

I have read the Statement of Faith for Citadel Christian School, I and agree with it. Yes [ ]  No [ ]

**CCS Statement of Faith**

1. We believe the Bible to be inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:16; II Peter 1:21).

2. We believe there is one God, eternally existent in three persons – Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).

3. We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15; Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3; Ephesians 1:7; Hebrews 2:9); His resurrection (John 11:25; I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); and His personal return in power and glory (Acts 1:11; Revelation 19:11).

4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that people are justified on the single ground of faith in the shed blood of Christ and that only by God’s grace and through faith alone are we saved (John 3:16-19; John 5:24; Romans 3:23; Romans 5:8-9; Ephesians 2:8-10; Titus 3:5).

5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).

6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; I Corinthians 12:12-13; Galatians 3:26-28).

7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life (Romans 8:13-14; I Corinthians 3:16; I Corinthians 6:19-20; Ephesians 4:30; Ephesians 5:18).

**APPLICANT’S CERTIFICATION AND AGREEMENT**

I understand that Citadel Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Citadel Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to cooperate fully in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_